



Meeting Minutes

Call to order

A meeting of **Mount Albert Village Association** was held at **MSVA** on **Tuesday, March 15, 2016** at 7:00pm – Meeting was held at the Mount Albert Community Centre.

Attendees included: **Stéphane Deschenes, Anne Wicks, Lisa Bachhofer, Trish Gallagher, and Kim Lemay Ross**

Members in attendance included: **Gail Sanderson**

Directors not in attendance included: **Janet Wheeler, Christine Stewart**

Approval of Agenda:

Motion to approve the agenda made by Kim and seconded by Lisa, all approved.

Approval of minutes:

Motion to approve the previous minutes for February 16th, 2015 made by Anne and seconded by Trish, all approved.

Volunteer Coordination:

- Volunteer email set up, to go to Janet & Trish
- Trish to set up mail chimp list for volunteers
 - Emails go directly into mail chimp distribution list
 - Janet to be the voice of volunteer@mountalbert.com
 - Trish to add sign-up from mail chimp onto website & Facebook

Membership:

- No new memberships

- Janet working on compiling business to add to the website and potential membership database

Finance:

- Lisa reported on financials
- The by-laws state March 31 is the year end
 - Reporting has always been done on a calendar year but will be adjusted to reflect the proper dates.
 - AGM to be moved from the end of October to second Tuesday of June (tentative)
 - Stéphane to email directors on the date switch
- Lisa moved to remove the \$25 fee from last year's Easter event from Kaylies Kottage as they hosted the event.
 - Second by Kim
- Lisa moved to send all outstanding memberships an email and if dues are not paid their membership will be put to inactive.
 - Second by Anne

Website:

- Trish reported on progress of website
- Almost complete, just need input from the board on the word content for some empty pages
- The board looked at the website via Stéphanes laptop
 - Trish to update:
 - logo to header
 - Social media on front page
 - Change what's happening to events
 - Change what's new to news and remove from sub menu back to main menu
 - Have map reflect business
 - Stéphane to help with the map plugin
 - Add East Gwillimbury Gardeners to Community page under services.
 - Contact us page to be updated

Project/event updates/reports:

- Trish reported on the Easter event on behalf of Janet & Nicole
 - 110 kids
 - Nicole to meet with Rhonda at the town of EG
 - Trish will post Sponsors on the website / Facebook
 - Kim to talk to Nicole and go over a few things
- Anne reported on the yard sale
 - Yard Sale has been advertised in the bulletin and newsletter
 - Registration to open after the next meeting

Communication:

- Anne reported on communications
 - Content coming in as requested

Downtown Revitalization:

- Trish reported on behalf of Janet
- The revitalization meeting has been moved to Monday March 21

New Business:

- Lisa moved to add approved minutes to the website
 - Seconded by Anne
- Discussion on photo release, potentially add to registrations and website.

Adjournment:

Meeting Adjourned at 8:30pm

Next Meeting to be held:
April 19th, 2016
At the Mount Albert Community Centre